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V.2	CGB	25.07.23	Update to Senior Games kit
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1. Policy Statement

The purpose of this policy is to set out clearly, the high standards that School has when it comes to general appearance and school uniform. We pride ourselves on looking smart so it is important that the whole school community understands the expectations.

2. School uniform (Year 7 – 11)

There are two types of uniform that can be worn; skirt and trouser. The school uniform shop is run by Stevensons, who also work closely with Player Layer (for Sports Kit). Please visit the website (www.stevensons.co.uk) to create an account however, you can also to visit the Stevensons store at their Reading branch.

4 Chatham Place
 Reading
 RG1 7AR
 Email: readingbranch@stevensons.co.uk

Skirt uniform	Trouser uniform
Backpack (Lower School only – compulsory) Blazer Tartan skirt (just above the knee) Navy jumper or cardigan White blouse Navy knee length socks or tights (Winter) White ankle socks Smart black shoes (ideally leather) Padded Jacket (optional and available from Stevensons)	Backpack (Lower School only – compulsory) Blazer Grey trousers or shorts Tartan tie Navy jumper or cardigan White shirt (top button to be done up) Grey or black socks Smart Black shoes (ideally leather) Padded Jacket (optional and available from Stevensons)

Flat, ballet-style shoes are acceptable if they have a solid sole. Canvas shoes or trainers are not permitted, as they are not smart. Shoes should also be low-heeled. Boots are also not permitted.



What school shoes I should be wearing



Whilst School recognises that a lot of shops are billing trainer-like shoes as school shoes, they are not smart as per our uniform policy. Pupils who are wearing the incorrect style of shoe will be asked to purchase a new pair once they have grown out of their existing pair.

3. General appearance (Year 7 – 11)

- Blazers are worn at all times. Pupils may remove their blazers on hot days
- Shirts must remain tucked in throughout the school day if wearing a trouser uniform
- Long hair (touching the shoulders or below) must be worn off the face and tied back in a style that does not interfere with clear vision or safety requirements
- Hair should be natural in colour not extreme in colour
- All hair styles, including colour, should be suitable for school and will be at the discretion of the Head as to whether or not a style/colour is permitted
- Make up and nail varnish are not permitted. Pupils breaching this will be expected to remove their makeup and/or nail varnish
- Eyelash extensions are not permitted at school
- Acrylic nails are not permitted as they hinder learning in terms of writing and taking part in practically based sessions such as science experiments and sporting activities
- The length of skirt should be just above the knee. Pupils should not roll their skirts up under any circumstances
- A discrete chain is permitted – other items of jewellery such as rings and bracelets are not allowed
- One pair of simple studs, one in each ear may be worn in each pierced earlobe. No cartilage or nose piercings are allowed
- Pupils who have more than one piercing will be expected to either take out any additional ones until they're left with a single pair or if newly pierced, to be covered up with tape or exchanged for a clear stud and then removed once healed

4. Games/Sports/PE kit (Year 7 – 10)

For all PE and Games lessons pupils are expected to wear items of kit purchased from Stevensons. This includes from the following: -

Compulsory

- Hoodie
- Reversible rugby jersey*
- Rugby shorts*
- Polo shirt
- Shorts and/or Skort
- Track pant
- Long sky-blue games socks

*please note that these items are usually only purchased for those who play rugby in lessons

Optional

- Gillet
- Pouch jacket
- Mid-layer
- Tee-shirt
- Netball dress
- Leggings

Pupils should not wear their 'own' PE clothes which includes kit from other school trips e.g. PGL, D of E, ski trips

5. When pupils can be in Games/Sports/PE kit

In order to maximise time in lessons and minimise changing time, the following applies for Games and PE lessons.

- Full PE kit can be worn into school if pupils have a PE/Games lesson Period 1
- Full PE kit can be worn in Period 6 if pupils have a PE lesson Period 5
- Following that lesson, they will be required to change back into school uniform
- Pupils are encouraged to change at lunchtime if it is their afternoon for Games. This helps with managing busy times in the changing room
- Pupils who are representing the school in a fixture (not on a Games afternoon) may be asked to change at lunchtime and remain in their kit for Period 5 and 6 so they are prepared for a prompt departure or start just after 16.00hrs
- Pupils who have a PE/Games lesson Period 1, 2 or 3 and then attend a lunchtime club or ADP should change back into school uniform after their lesson and then change again at lunchtime
- Pupils who have a PE/Games lesson and then attend a sport-based enrichment activity should change back into their uniform at the end of their lesson and then change again into kit during the extended day slot. For pupils who have sports-based enrichment on the same day as their Games afternoon they do not need to change back into their school uniform at the end of the day
- Sixth Form Students who use the fitness suite during the day should change back into Smart Business wear for the remainder of the school day (showers are available in the changing room)
- Sports lockers are available in the changing rooms and pupils are encouraged to bring a lock in which they can store their PE bag safely and then remove the lock and kit at the end of the day/week

6. Senior Games kit (Year 11,12,13)

Current students can wear their existing Luckley kit or if new to school and awaiting new kit to arrive, students can wear plain blue or black leggings/shorts/tracksuit bottoms and a navy blue or white sport top. Joggers and strappy tops are not permitted.

Compulsory

- Hoodie or midlayer
- Polo or Tee shirt
- Track pant

Optional

- Gillet
- Pouch jacket
- Shorts and/or Skort
- Netball dress*
- Leggings
- Long sky-blue games socks*
- Reversible rugby jersey*
- Rugby shorts*

*please note that these items are usually only purchased for those playing in school fixtures

7. Sixth Form Uniform (Year 12 & 13)

Sixth Form students need to look very smart and business-like, with them often taking tours for visitors and prospective parents. For this reason, we request they be dressed in smart office wear. **Students must bring a jacket /blazer to school each day, but this need not be worn throughout the day. A jacket/blazer should always be worn to assembly or when taking tours and meeting guests.** Skirts or dresses should be no shorter than just above the knee. Very tight-fitting attire is not permitted. Trousers should be full length. Shorts are not permitted unless for sports.

All students should have:

- **Suit, trouser, skirt or dress** - plain black, grey or blue for formal wear.
- **Smart office trousers, skirt or dress** - only to be worn for non-formal occasions
- **Shirt or Blouse** - any colour suitable for the office place. Plain, or with a simple pattern e.g. pinstripe with sleeves
- **Cardigan or Jumper** - any colour suitable for the office place. Plain, or with a simple pattern
- **Tie** - any colour worn with a shirt (Tie only need to be worn for formal occasions)
- **Shoes or boots** - black or brown

For formal occasions such as Open Morning and Prize Giving, Sixth Form should wear Formal dress. Examples of formal dress and day to day wear can be found by accessing the Sixth Form Uniform flyer on the school website [Sixth Form Uniform](#)

By way of keeping things simple, many students choose to purchase a black suit suitable for academic dress and wear different shirts, blouses or tie as needed.

8. General appearance Sixth Form

- Jewellery and make up should be discreet
- Acrylics and nail varnish are acceptable as long as it doesn't impact on learning
- No visible tattoos
- All piercings should be well presented
- Nose piercings should either be a transparent or small stud when in school
- Hairstyles should not be extreme in style or colour but always look smart, tidy and brushed
- The length of skirt should be just above the knee

9. Covid-19 adjustments

Due to the need to maintain well-ventilated classrooms during times when Covid-19 is prevalent, windows and doors may be left open in order to achieve this. In the colder months, it is important that pupils remain warm and therefore pupils should please select items from the PE uniform to provide additional layers of clothing rather than wearing their own fashion hoodies. Pupils may also bring a coat/jacket to school if they are particularly cold. It is important that all pupils are smartly dressed.

10. Sanctions for uniform infringements

The Head undertakes to apply any sanctions fairly, reasonably and proportionately. In applying sanctions School will take reasonable steps to avoid placing pupils with SEND, or a particular vulnerability, at a disadvantage compared to other pupils.

Any items worn that do not form part of the School Uniform will be confiscated.

On the first occasion for a breach of this policy pupils will receive a verbal reprimand from a member of staff for example, a Form Tutor must remind a member of their class to remove their second set of earrings.

On the second occasion, a behaviour point will be issued under the category 'uniform-incorrect'. Please specify in the comment box as to what the infringement is e.g. hair not tied up, not changing from PE kit.

On the third occasion, another behaviour point will be issued under the category 'defiance'. Again, please provide further context in the comments box to establish a pattern for example, a pupil is repeatedly not wearing their blazer.

On the fourth occasion the pupil will serve a Head of Section detention at lunchtime. This will be recorded on SIMS.

Thereafter, all subsequent uniform misdemeanours will be referred to the Senior Deputy Head. Parents will be contacted, and the pupil could be placed in the category of serious misbehaviour due to unsatisfactory behaviour continuing despite previous disciplinary sanctions and/or warnings being put in place. A Leadership detention may also be assigned.

Serious sanctions in accordance with the suspensions and exclusions policy may result in the School excluding a pupil or requiring him/her to be withdrawn in the event that other disciplinary measures, including suspension, prove ineffective.